ABSTRACT: The following instruction is for finishing a Marvin Interior Shade on an Ultimate Casement, Ultimate Double Hung Next Generation, or Direct Glaze window. Shades are for use only in connection with Marvin® brand windows and doors. Shades are not covered under warranty if used with Integrity®, Infinity®, or any third party manufacturer’s product.

WARNING
Always practice safety! Wear the appropriate eye, ear and hand protection, especially when working with power tools.

You Will Need to Supply
Small pliers  Phillips screwdriver
Clamps

Prepping for Finishing
1. Compress the shade stack to the lower portion. Remove interior shade surround from unit. For Ultimate Casement and Direct Glaze units, remove by retracting the top plunger(s) and/or rotate surround out of unit. See figure 1a.

2. For Ultimate Double Hung Next Generation units, lift bottom of interior shade sill upwards and rotate interior shade out of receiver pocket. See figure 2.

3. Remove the pull bar and optional stack bar if necessary. Remove the screws on back side of pull bar to remove pull bar from fabric adapter. Remove optional stack cover if necessary. See figure 3.
4. Remove vinyl cover at sill and head. See figure 4.

Figure 4

5. Locate springs on header of interior shade system and unhook one end of each chain. See figure 5.

Figure 5

6. Feed cords through the corner key of the surround. See figure 6.

Figure 6

7. Tilt the compressed fabric stack and pull bars out of the surround. See figure 7.

Figure 7

8. Remove crimp end from corner key. See figure 8.

Figure 8

9. Interior shade is now ready to finish. Finish interior shade as desired. Do not reassemble until all components are completely dried.

Reassemble

1. Attach pull bar and optional stack cover to the fabric adapter with screws. See figure 9.

Figure 9
2. Insert crimped end of cords into corner key holes and slide into slot. See figure 10.

![Figure 10](image1.png)

Part of the unit is shown cut away for illustrative purposes.

NOTE: End cap should not pinch cords, ensure that the cords are not tangled.

3. Install vinyl sill cover and header cover. Pull chain and spring ends of cord tight through the pull bar. See figure 11.

![Figure 11](image2.png)

4. Insert one end of pull bar stack into the surround and rotate the other end into place. See figure 12.

![Figure 12](image3.png)

5. Move pull bars to the sill end. Lightly clamp pull bar stack down to sill end. See figure 13.

![Figure 13](image4.png)

6. Loop cord through end cut of the rail. Feed spring end of the cord through the upper corner keys. See figure 14.

![Figure 14](image5.png)

7. Attach chain to spring. See figure 15.

![Figure 15](image6.png)

8. Reinstall interior shade following the Marvin Interior Shades [installation instruction](#) or Double Hung Interior Shade [Installation Instructions](#).