

Ultimate Double Hung Sash Lock Field Applied Instruction

Before You Begin

Read through these instructions carefully before field applying your replacement UDH sash lock. Failure to follow the procedures may result in disabling the unit's tilt feature. This instruction applies to replacement UDH sash locks, including custodial sash locks.

You Will Need to Supply

Phillips screwdriver

For custodial sash locks - tamper resistance screw tool bit (10500543)

Prep the Unit and Replacement Sash Lock

1. Unlock the sash and engage the tilt feature. See figure 1. It is critical that this step is performed prior to removing the lock. This step separates the cord winder from the sash lock and preps it for installation of the replacement sash lock.

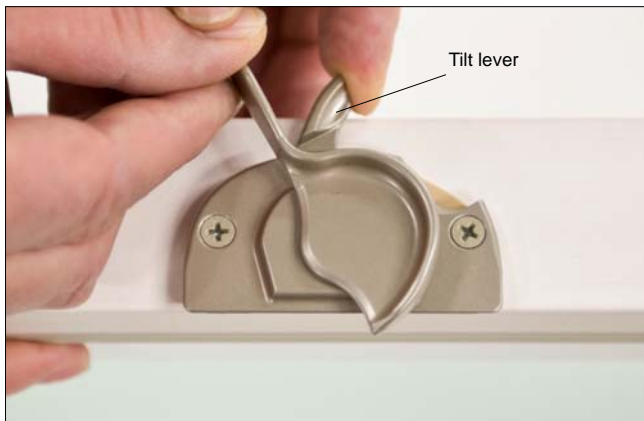


Figure 1

2. Use a Phillips screwdriver to remove the existing lock. See figure 2.

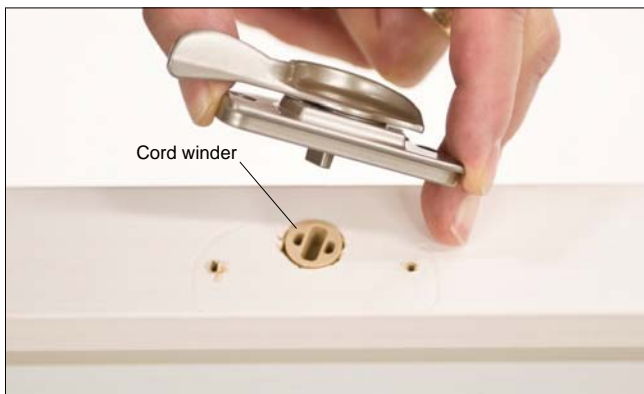


Figure 2

3. Separate the cord winder from the replacement sash lock. If shipped with cord winder removed, proceed to the next step. See figure 3.



Figure 3

Install the Sash Lock

4. Position the lock in the open position. Hold the tilt latch flush against lock and install the lock onto the sash. Secure lock to the sash with the provided Phillips head screws. See figure 4.



Figure 4

5. Raise the sash 3 - 4" (76 - 102) inches up from the bottom and engage the tilt latch and pull the sash inward to test the tilt feature.
6. Close and lock the sash and install the provided set screw to activate the custodial lock.